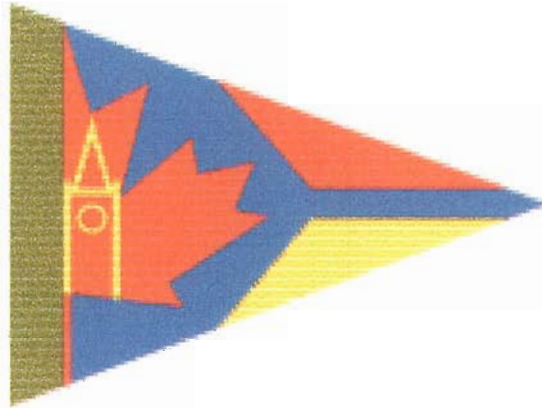


OTTAWA POWER AND SAIL SQUADRON

Annual Report
2005-2006



Annual General Meeting
Thursday 20th. April 2006

Ottawa-Hull Naval Association
Victoria Island, Ottawa.

NOTICE OF THE ANNUAL GENERAL MEETING OF THE OTTAWA POWER AND SAIL SQUADRON

The Annual General Meeting of the Ottawa Power and Sail Squadron will be held at the Ottawa-Hull Naval Association Mess on Thursday, April 20, 2006 at 1900 for the purpose of:

- a.. Receiving and if thought fit, approving the reports of the Officers of the Squadron.
- b.. Receiving and if thought fit, approving the Financial Statements of the Squadron for the previous fiscal year.
- c.. Electing the officers of the Squadron for the coming year.
- d.. Appointing the Squadron Auditor.
- e.. Considering other business as appropriate.

The report of the Squadron Nominating Committee is provided below as part of this notice. Any additional nominations must be made by way of petition; in writing, signed by not less than five members of the Squadron, who shall confirm the consent of their nominee to stand for election. The petition must be filed with the Squadron Secretary not less than two days prior to the date of this meeting.

Dated this 29th day of March, 2006
The original signed by Sue Baker (SN)
Squadron Secretary.

REPORT OF THE NOMINATING COMMITTEE OF THE OTTAWA POWER AND SAIL SQUADRON

Dated: March 29, 2006

In accordance with Article 9.14 of the Squadron Regulations of the Ottawa Power and Sail Squadron, the Nominating Committee, which is comprised of Past Commander Don Tanner (CN) (Chair), Past Commander Bernard Goulet (S) and Commander Cathie Johnstone, proposes and seconds the nomination of the following members for the office as indicated hereunder for consideration, and if thought fit, for election at the Annual General Meeting of the Ottawa Power and Sail Squadron to be held on Thursday, April 20, 2006:

Commander Cathie Johnstone	Membership Robert Milburn
Past Commander Bernard Goulet	Public Relations Guy Ladouceur
Executive Officer Gordon Abry	Ripples Editor Vacant Steve Lortie (Amend #1)
Training Officer Bryan Carroll	Communications Ken Killingbeck
Treasurer Nelson Guillemette	Regalia Officer Vacant
Asst Trg (Adv/Elec) Dave Omond	Social Activities Fred Cameron
Asst Trg (BoatPRO) Steve Highstead	Mailing Marjorie Ladouceur
Asst Trg (Supply) Monique Vallieres	Marep Bill Kerr
Secretary Susan Baker	

The Squadron Nominating Committee for 2007-2008 will consist of P/C Donald Tanner (CN)(Chair), P/C Bernard Goulet (S) and Cdr Cathie Johnstone.

Upon election, the Squadron Commander appoints Jim Dean as the Squadron Auditor and Jim MacLeod (SN) as the Squadron Examiner for the year 2006-2007.

Respectfully submitted,
Original Signed by P/C Don Tanner,(Committee Chair), P/C Bernard Goulet, Cdr Cathie Johnstone.

Commander's Report

Cdr. Cathie Johnstone

This was my first year serving as Commander, and it has gone quite quickly. Our membership is strong and we are in good financial standing. Although the overall numbers of boating students are down, we are able to offer a variety of basic and advanced courses with an excellent success rate.

I attended the National AGM in Winnipeg last fall and had the opportunity to chair the Squadron Commander's meeting to address common issues with representatives from many squadrons across the country. This is a good opportunity to share information and learn from other squadron's successes.

I have proctored a few courses since September and have enjoyed working with the students and meeting a number of fellow boating enthusiasts.

This year we decided to make changes to our squadron website in an effort to have a more cost effective solution to our web needs. The result is a fresh new look that can be readily updated in a timely manner. I invite everyone to take a look and see what has been done. The site switched over to the new look two weeks ago and web address has not changed; we are still located at www.cps-ottawa.com I want to thank Ken Killingbeck for his endless research to find the right software to support our requirements.

We have had a number of excellent social functions throughout the year. The highlight for me was the Annual Dinner in February when we were honored with the presence of Chief Commander Serge St Martin who was there to present Past Chief Commander John Richards with the Chief Commanders Citation. I also took the opportunity to have Serge present Sue Baker with her Senior Navigator Certificate. Sue has been a member of the squadron since the mid 70's and has proven to be an energetic member of the bridge and has also been teaching for a number of years. Congratulations Sue.... Well done. If anyone has pictures from this event or from other squadron functions, please send them to us and they can be posted on the website.

I am privileged to be working with such a dedicated team of volunteers and I would like to take this opportunity to thank the bridge members, and those who have helped out in many areas throughout the past year.

Respectfully submitted,
Cathie Johnstone.

**Executive Officers' Report and
Newsletter (Rideau Ripples) Editor Officers' Report
Lt/C Gordon Abry**

It has been my pleasure to be part of the 54th (year 2005-2006) Ottawa Power and Sail Squadron (OPSS) Bridge and submit the following reports.

Executive Officer:

My main activity revolved around the Ottawa Boat, Sportsmen's & Cottage Show, February 23 to 26, 2006. A big thank you to the many people that helped out by volunteering their time to "Watch the Booth" and help with booth tear down and move out. As in previous years, we shared the booth with the Britannia Squadron and it was our turn to coordinate the booth setup. *An honourable mention to Pierre Garneau, who coordinated getting Watch Keepers for the booth.*

- Booth location was moved from our place last year (which was close to the Show Office) to an area in the centre of the arena and surrounded by boats. As an added bonus, our booth was upgraded from a 10' by 10' to a 10' by 20'. We had to do some last minute juggling as we only had stuff for a 10' by 10'. We certainly had lots of room and the end result looked very nice and was a very easy booth to work in.
- Kudos to the District for getting such a wonderful booth display for District/Squadron use. The posters, outer blue covering and aluminium frame are all contained in a hard plastic shell for easy transport.
- Each Squadron had their own visitor Enquiry Log this year. 6 people signed the OPSS log, and yes, the numbers are down from last year's 23. *There just wasn't lot's of visitor traffic to our Booth, in fact, there really wasn't lot's of traffic around our section of the show.*
- 6 visitors completed the CPS (National) survey. *I think the low numbers are due to the difficulty in getting non CPS members to stop and take the time for a survey, especially when we really didn't get much traffic in the booth.*
- We had many different types of brochures available for visitor pickup, such as, the spring 2006 Course Schedule, December copies of Rideau Ripples, Boating with CPS brochures as well as many course specific brochures provided by the Britannia Squadron. From my numbers, we handed out about 14 OPSS brochures. *Again, I think the low numbers are due to low traffic by the booth.*
- We may need to look at the posters used in the booth and make sure that they align with what today's potential student is looking for. Our current posters may look great to us, but our target market is the non-student, so we need to ask ourselves, do we have the correct message on display?

Newsletter (Rideau Ripples) Editor Officer:

Last year's report indicated that I would be stepping down as your Newsletter Editor and applying for another Bridge position. As you know the "stepping down" part didn't happen as I continued on with my Newsletter duties, which was to oversee the publication of the Squadron newsletter (Rideau Ripples) 6 times a year.

- June
- August (mailed to all Squadron members announcing the new fall course schedule)
- October
- December (mailed to all Squadron members announcing the new winter course schedule)
- February was missed and published in March (mailed to all Squadron members announcing AGM details)
- April is going to be missed and expected to be published in May.

The easiest part of this job is to incorporate suggestions, jokes, reports and stories from our members and Officers of our Squadron, District and National into the Rideau Ripples.

I will be stepping down as your Newsletter Editor and this time I really mean it. Actually, Steve Lortie has agreed to become your Newsletter Editor.

I have enjoyed working with your Bridge Officer team and look forward to the upcoming year. Have a great boating season and I hope to see you on the water.

Respectfully Submitted,
Gordon Abry.

Training Officer's Report

Lt/Cdr. Bryan Carroll

The Fall 2005 and Spring 2006 training sessions took place at a new location, the École Sécondaire Catholique Franco-Cité, on Smyth Road. The new teaching facilities were a hit with our lecturers, proctors and students and arrangements are being made to enable us to use these facilities in the Fall 2006 and Spring 2007 training sessions. The cost of these facilities is substantially less than was paid for the use of Hillcrest High School which is an added bonus.

A full slate of courses was offered in the Fall of 2005. The courses offered, included the Boating Course, Advanced Piloting, Celestial Navigation and Fundamentals of Weather. The courses were reasonably well attended but registration was down from prior years.

In the Spring of 2006, the Squadron offered the Boating Course, Piloting, Global Weather, Marine Maintenance and Navigating with GPS. There were sufficient students registered to continue with each of these courses.

It was decided that a further Boating Course would be offered commencing March 8, 2006. Registration took place on March 8 and sufficient students registered to justify the course continuing. Those students who commenced the Boating Course in January will write the final examination in the latter part of April while those students commencing the Boating Course in March will write the final examinations in May of 2006.

Not to be forgotten are the Boat Pro courses offered by Steve Highstead and his dedicated group of lecturers and the VHF Courses offered by Pierre Garneau and his assistants. These courses have been popular again this training year and, particularly, in the Spring 2006 training period. The Boat Pro courses will continue to be offered through the Spring of 2006 as will the VHF Courses.

Course registrations were down across all Squadrons, including our own. Notwithstanding the reduction in the number of student registrations, the Squadron continues to offer a broad range of courses, all of which encourage boating safety. In the last training year, the courses offered by the Squadron have generated revenue slightly in excess of \$20,000 with expenses of approximately \$12,000. Students have been exposed to lecturers, proctors and course materials which have fostered boating safety. All in all, it was a successful year for the Squadron's Training Department.

Plans are being put into place for the Fall 2006 and Spring 2007 training sessions. As noted earlier, the Training Department intends to make arrangements with Franco-Cité to allow the training sessions in the next training period to be carried out at that location. The Training Department intends to offer the Boating Course, Fundamentals of Weather, Advanced Piloting, Celestial Navigation, Seamanship Sail and Extended Cruising in the Fall of 2006. Whether all of the courses will proceed will be a function of the student registrations. Registration will take place at Franco-Cité on Monday, September 11 and Wednesday, September 13, commencing at 18:30 and continuing until 20:00. Members of the Squadron are asked to consider upgrading their own skills by registering in one of the courses offered and to encourage non-Squadron members to take one or other of the courses offered by the Squadron Training Department. Our new web-site provides all of the details necessary to review the courses and to consider what courses might be beneficial to members of the Squadron and/or their friends.

It is anticipated that Steve Highstead may offer a Boat Pro class in the Fall of 2006 and that Pierre Garneau may offer a VHF Course in the Fall of 2006. Whether these courses are offered in the Fall of 2006 will be dependant upon student demand.

The Training Department is made up of the Training Officer, the Assistant Training Officer (advance/elective), Dave Omond, Assistant Training Officer (Boat Pro), Steve Highstead, Assistant Training Officer (Supply), Monique Vallieres and Squadron Examiner, Jim McLeod. Without the hard work of these individuals, the Training Department could not carry out its responsibility to foster boating safety in the community.

The Squadron is fortunate to have individuals prepared to take their time to teach and proctor the varying courses offered by the Squadron. The success of this Squadron's training program is built upon the dedication and hard work of these lecturers and proctors. On behalf of the Squadron members and the many students who have taken our courses this year, I express my thanks to these dedicated individuals who have taught and/or proctored our courses. They are a credit to the Squadron in every way.

Respectfully submitted,
Bryan A. Carroll.

Assistant Training Officer's Report, (Advanced and Elective).
1st. Lt. Dave Omond

We had a successful Advanced and Elective course training year. We managed to run the Piloting, Advanced Piloting, Celestial Navigation, Fundamentals of Weather, Global Weather, Marine Maintenance, and two Navigating with GPS courses. We are also currently running VHF Radio courses in both French and English.

I would like to thank all the Instructors and proctors for all the work they have put into the courses this year. We have had high pass rates in all of our classes for those who chose to write the exams.

There is, however a down side to this training year. The last few years has seen a drop off in the number of students registering for courses. This year we ran many of the courses with a minimum numbers of students. Hopefully next year we can see an upswing in the numbers of students. We have seen an increased enrolment in some of the elective courses, in large part to better advertising and the Sportsman show in Feb.

We switched the location of our classes this year and have had very good co-operation with the School Staff. We look forward to coming back to the same location next year.

Respectfully submitted,
Dave Omond.

Assistant Training Officer's Report (Supplies).
1st. Lt. Monique Vallieres

This past year was an active one for educational materials. A total of \$7,723.30 was purchased in support of training courses which is slightly down from last year's costs.

Our inventory of materials, as of the end of March 2006 was in the amount of \$1,796.90 which includes a reserve of 20 Boat Pro manuals. A copy of the inventory was forwarded to our treasurer.

We had pre-ordered our materials for the boating course at the end of August and this seems to have served us well throughout the whole season.

We were fortunate that there was no increase in the cost of materials during this season, although there were a few changes to the course materials.

Looking forward to seeing you all on the water during the summer.

Respectfully submitted,
Monique Vallieres.

Communications Officers' Report

1st Lt. Ken Killingbeck

As Communications Officer on the Ottawa Power and Sail Squadron (OPSS) Bridge, I submit the following report. The following statement provides an overview of the position; *“to promote and facilitate communications between Squadron Bridge Officers and membership at large as well as between the Squadron and the CPS and vice versa”*. Specific duties have included:

1. MAINTAIN AN UP-TO-DATE EMAIL ADDRESS LIST OF OPSS MEMBERS

- Currently, this list has 234 active entries. They are all active members of the OPSS. In addition, there are 13 email addresses of Squadron members which do not work.

2. PROVIDE COMMUNIQUÉS / NOTICES TO OPSS MEMBERS FROM BRIDGE MEMBERS

Topics such as:

- Social Activities
- Items of interest to the membership, including Rideau Ripples availability on the website.

3. PROVIDE AN INTERFACE BETWEEN THE CPS NATIONAL COMMUNICATIONS OFFICER AND THE OPSS BRIDGE AND GENERAL MEMBERSHIP

- The CPS National Communications Officer position sends information to District and Squadron Bridge officers and membership. As the OPSS contact, the OPSS Communication Officer forwards this information as appropriate.

4. PROCESS EMAIL REQUESTS FROM THE WEBSITE

- The OPSS website provides a link to the Squadron for both the membership and the general public. All emails addressed via the “Contact Us” link are automatically forwarded to the Communications Officer for re-direction to the appropriate Bridge Officer based on message subject or content.

5. LIAISE WITH OLA! COMMUNICATIONS INC.

- The Communication Officer serves as a liaison between Squadron webmaster Ôla! Communications Inc. and Bridge Officers, ensuring that changes to the content of the Squadron website are processed in a timely manner.

6. NEW SQUADRON WEBSITE

- As liaison with Ola Communications, I was increasingly bothered by both the time and work to get information up on the Squadron website, and by the high cost (\$2500 per year). After researching the issue, I presented a few options to the bridge – including the standard offer by CPS to host “do-it-yourself” squadron websites on the CPS server.
- The Bridge decided to proceed with a “do-it-yourself” website, but not on the CPS server. During the months of January, February and March 2006, I designed a new Squadron

website using free, legal "html editor" software available on the internet, and a \$40.16 "form" software program purchased by the Squadron. Although I did not use the CPS website templates per se, the look of our new website is very similar.

- On behalf of the Squadron, I entered into a contract on 31 March 2006 with Blue Domino for website hosting. The cost was \$128.65 for a period of one year. The website files were uploaded to the server, and the new website came online on 5 April 2006.

Respectfully Submitted,
Ken Killingbeck.

Secretary's Report **1st. Lt. Sue Baker**

It has been my pleasure to serve on the Bridge of the Ottawa Power and Sail Squadron again this year. I have been active, not only on the Bridge, but teaching and taking courses as well. I would encourage every member to experience all that the Squadron has to enjoy, be it learning, socials or camaraderie.

The Minutes of the Bridge Meetings for 2005-2006 and the Annual General Meeting of 2005 have been recorded and filed in the Squadron Archives.

The Squadron continues to meet District and National requirements and our Charter is secure and in good standing.

Respectfully submitted,
Sue Baker.

Membership Officer's Report 1st Lt. Robert Milburn

As of April 01, 2006 the Ottawa Power and Sail Squadron's membership is as follows.

Regular Members	381
Family Members	81
Life Members	<u>14</u>
Total Voting Members	476
Lady Associates	30
Others Members	<u>18</u>
Total OPSS Members in CPS	524
Complimentary	<u>12</u>
Total Squadron Membership	<u>536</u>

During the period April 01, 2005 through March 31, 2006 (inclusive), Squadron Membership had a net **decrease of 12**. This continues the pattern of declining membership, which has occurred in all but 1 of the past 5 years. However, the current situation is not as severe as the net declines of 20-30, which occurred in earlier years. This improved situation is due to current efforts to maintain existing members through programs notifying members of the renewal date, follow-up calls to lost and lapsed members, and through providing activities of interest to more persons.

Although we have reduced the number of lost members each year, our enrolment of new members has decline shapely resulting in net membership loss. This decreasing level of new membership is due to a dramatic decline in Boating Course enrolment, which is the source of new regular and family members. Even after achieving a higher percentage of the course graduates becoming members, the annual number of new membership has not been sufficient to replace the membership attrition.

The squadron should pursue a four-focus approach to membership by:

- maintaining the current efforts on
 - 1) membership retention, and
 - 2) getting a large percentage of new members from each course;and simultaneously
- increasing the efforts on
 - 3) attracting candidates to the Boating Course, and
 - 4) getting new associate and junior members from the Boat Pro course.

A monthly statistics report for the past year is attached.

Respectfully submitted,
Robert Milburn.

Ottawa Power and Sail Squadron

Membership Report – Monthly Statistics for the Periods April 2005 through 2006

(as at the start of the months)

July and August are excluded, because monthly reporting is not done in those months.

Month	Squadron-CPS Registered Members					Squadron Complmty	Total
	Regular (*1)	Family (*2)	Life	Lady	Other		
Apr 05	393	76	12	33	21	13	548
May 05	407	82	14	33	21	13	570
Jun 05	405	82	16	33	21	13	570
Sep 05	417	84	14	32	22	13	582
Oct 05	418	85	14	31	25	12	585
Nov 05	418	85	14	31	25	12	585
Dec 05	419	85	14	31	25	12	586
Jan 06	423	86	14	31	25	12	591
Feb 06	422	87	14	30	25	12	590
Mar 06	423	87	14	30	25	12	591
Apr 06 (*3)	381	81	14	30	18	12	536

Notes:

*1 = Regular and Family figures are for Ordinary (Full) Members only.

*2 = Other include Associate Regular, Associate Family, Junior, and Associate Junior.

*3 = In March those who still have outstanding dues for the current year are dropped from the Squadron active records (designated Expired).

Treasurer's Report for fiscal-year 2005-2006
1st. Lt. Nelson Guillemette

The Squadron ended the 2005-2006 Fiscal-Year (current fiscal year) with a large surplus of about \$2,800, which compares favourably with the deficit of \$800 for the previous fiscal year (2004-2005 Fiscal-Year). However, this strong performance hides some disappointing revenues.

Revenues for the current fiscal year totalled about \$34,000, which represent a reduction of \$8,000 from the previous fiscal year. The Squadron was fortunate in that it experienced a reduction of about \$12,000 in its expenditures for the current fiscal, when compared to the previous fiscal year. Its expenditures stood at about \$31,300 for 2005-2006.

The decline in revenues is due entirely to a shortfall in course registration. Revenues from courses totalled about \$20,200 for the current fiscal year, compared to \$29,400 for the previous fiscal year.

Fortunately, the significant decline in revenues from courses was compensated by a substantial reduction in course-related expenditures. Expenses for courses were down to about \$12,100 from about \$16,300. The reduction was largely due to the fact that most of the Squadron expenditures are direct costs. However, one should note the additional reduction of close \$1,400 in classroom rental fees, which contributed directly to the hefty surplus.

Two items show some increases in revenues. These are Social events (meetings and events) and Memberships (dues or contributions). The former item experienced an increase of about \$900 to \$3,400 for the current fiscal year from the previous fiscal year. The Membership drive resulted in an increase of about \$400 to \$7,950 for the current year, compared to \$7,500 for the previous fiscal year.

On the other hand, Regalia expenses experienced a significant decline to \$800 for the current fiscal year from \$4,800 for the previous fiscal year; that is a reduction of \$4,000. Social Events expenses are in line with expenditures for the previous year, while those related to Membership are down by about \$400.

Finally, the item Other Disbursements reports a significant decline to about \$5,000 for this fiscal year from \$7,900 from the previous fiscal year. This is due to the fact that the \$3,000-loan to the Rideau district is recorded as an expense. If that loan were excluded from the previous fiscal year, the results would be comparable.

Respectfully submitted,
Nelson Guillemette.

April 4, 2006

71 Somerset Street West,
Suite 1003,
Ottawa, Ontario
K2P 2G2

Commander Cathie Johnstone
Ottawa Power and Sail Squadron

Re: 2005/2006 Audit

As a member of the Ottawa Power and Sail Squadron, I volunteered to audit the Squadron's financial statements for this fiscal year ending March 31, 2006. Not being a recognized, professional Auditor, I have not, nor could I have, performed this audit in accordance with generally accepted auditing standards as required by the Canadian Institute of Chartered Accountants and I cannot express an opinion on the financial statements through a standard Auditor's report.

I have, however, reviewed the books as presented to me by the Squadron Treasurer, Lt. Nelson Guillemette CN. My observations are as follows:

Balance Sheet –

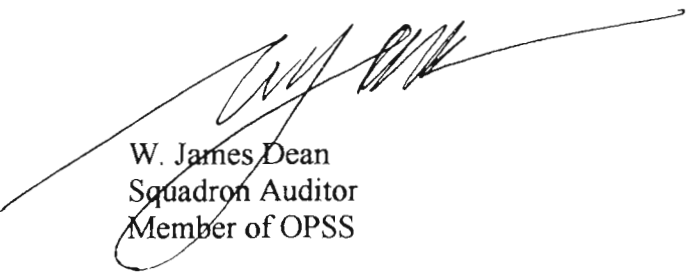
- The Cash On Hand has been physically counted and balances with the Cash On Hand report.
- The Royal Bank Account has been reconciled to February 28 – the most recent statement available.
- The GIC investments are held in the Royal Bank – Queen and Bank Branch.
- The Accounts Receivable appears in each monthly Treasurer's Report.
- The Inventories include course material only – fixed assets, regalia, training aids and other materials are excluded.
- There is no Accounts Payable – accounts are settled within 30 days.
- The Net Worth reflects the financial position of the Squadron as at March 31, 2006

Statement of Receipts and Disbursements –

- The files were reviewed in their entirety to ensure that vouchers were supported by original documentation. A small number of vouchers did not have supporting documentation attached. An investigation of each did, however, reveal that the actions taken were in order.

- Receipts/disbursements were allocated among the designated accounts and categories
- Deposit slips/documentation supported deposits appearing in the bank statements.
- All cheques appearing in the bank statements were accounted for in the bank register.

I am satisfied that the amounts outlined in the Balance Sheet and the Statement of Receipts and Disbursements reflect the financial operations of the Ottawa Power and Sail Squadron during the fiscal year ending March 31, 2006. I am pleased to submit this report and trust that it meets your requirements.



W. James Dean
Squadron Auditor
Member of OPSS

CC. Treasurer

Statement of Receipts & Disbursements
 From 1 April 2005 to 31 March 2006
 Ottawa Squadron
 Rideau Distric
 12-08 HQ Code

	Current Year	Previous Year
1,0 Disbursements (Totals for year)		
1,1 Courses	12 128,18 \$	16 317,87 \$
1,2 Meetings & Events	6 740,31 \$	6 930,61 \$
1,3 Regalia	825,40 \$	4 864,92 \$
1,4 Newsletters	4 481,91 \$	4 240,73 \$
1,5 National Dues	1 079,50 \$	1 508,00 \$
1,6 District Contribution	110,25 \$	159,00 \$
1,7 Public Relations & Donations	950,80 \$	1 665,16 \$
1,8 Other	4 976,10 \$	7 880,69 \$
1,9 Total Disbursements for year (including GST)	<u>31 292,45 \$</u>	<u>43 566,08 \$</u>
1,10 Total GST Paid	899,28 \$	1 381,43 \$
2,0 Receipts (Totals for year)		
2,1 Courses	20 250,30 \$	29 403,30 \$
2,2 Meetings & Events	3 363,47 \$	2 532,00 \$
2,3 Regalia	1 385,20 \$	1 396,25 \$
2,4 Interest and Other	1 138,69 \$	1 914,75 \$
2,5 Dues or Contributions	7 949,50 \$	7 518,50 \$
2,6 Total Receipts for Year	<u>34 087,16 \$</u>	<u>42 764,80 \$</u>
3,0 Surplus or (deficit) for the year	2 794,71 \$	(802,18 \$)
4,0 Cash & Investments - Beginning of Period (line 5,0 from previous year)	21 793,49 \$	22 595,67 \$
5,0 Cash & Investments - End of period (add line 3,0 and 4,0)	<u>24 588,20 \$</u>	<u>21 793,49 \$</u>

Approved by Nelson Guillemette, Treasurer

Jim Dean, Auditor:

Cathie Johnstone, Commander:

Canadian Power and Sail Squadron
 Balance Sheet
 As at March 31, 2006
 Ottawa Power and Sail Squadron
 Rideau District
 12-08 HQ Code

Current Assets

A Cash & Investments			
- on hand and in bank accounts	5,1	17 588,20	\$
- account at HQ	5,2	0,00	\$
- investments (at cost) with Banks, Trusts	5,3	7 000,00	\$
Subtotal - Cash & Investments		24 588,20	\$
B Accounts Receivable		3 000,00	\$
C Inventories (course material only)		3 202,90	\$
(This excludes regalia, training aids, etc.)			
Subtotal other assets		6 202,90	\$
D Total Current Assets (a+b+c)		30 791,10	\$

Current Liabilities

E Accounts Payable		0,00	
Subtotal Liabilities		0,00	\$

Net Worth

F Net Worth		30 791,10	
		30 791,10	\$

Approved by Nelson Guillemette, Treasurer

Jim Dean, Auditor:

Cathie Johnstone, Commander:

Mailing Officer's Report

1st. Lt. Guy Ladouceur

Marjorie and I enrolled and successfully completed 2005 Winter Boating Course. While taking the course, we began attending the monthly bridge meeting and were really impressed how the Squadron was conducting business that we joined CPS and the Ottawa Power and Sail Squadron.

Not one to sit back and let others do all the work; I joined the Bridge as the Mailing officer on April 26, 2006. During my tenure as mailing officer, I was involved with mailing of the June, August, October, December 2005 and March 2006. One special mailing for the Social Activities Officer was conducted during the year.

Behind every good man there is always a great woman, well in this case it is true! Marjorie and our daughters Chantal and Holly did all the folding the newsletter, stuffing the envelopes, applying the stamps and sealing the envelopes. My only contribution as mailing officer was to print the labels from the file received from the Membership officer. The girls need all the credits!

Marjorie and I attended the Annual OPSS Picnic, the Manotick Antique Classic Boat Show, and the Rideau District Picnic in 2005. We spent a few hours at the booth for 2006 Ottawa Boat Show.

We have really enjoyed our first year with the Squadron and are looking forward to many more years of volunteering, meeting wonderful people and making new friends.

Respectfully submitted,
Guy A. Ladouceur.

Social Activities Officer's Report **1st. Lt. Fred Cameron**

We had a very active year on the Squadron's Social Scene. We saw a total of 10 social events with a turn out of 441 people. Of this number, six of the events were information nights, which are gaining in popularity, and saw an average of 35 people per event. The last two functions, the Annual Dinner and the evening on Distress Signalling, both broke even financially. Our budgeted to actual financial figures for the year were as follows:

	Budget	Actual	%
Income	\$6200.00	\$3363.47	54%
Expense	\$14200	\$6740.31	47%

In the future I would welcome any suggestions for information night topics and feed back on the past events. For our members and interested non-members, that have not yet attended an event, our goal is to make the information night topics interesting and marine related. We look forward to seeing you at one or more of the events.

In conclusion, it is very rewarding, as your Social Affairs Officer, to see increased membership participation in our squadron activities.

Respectfully submitted,
Fred Cameron.

Marep and Safety Officer's Report **1st. Lt Bill Kerr**

No Marep reports have been recorded this past year, It seems that the responsibility for the Ottawa River from Ottawa to the Carillon Locks has now fallen back to the Ottawa Squadron.

Should you travel or use that part of the river from the Cumberland Ferry to Carillon please inform me of any corrections that you may notice.

Safety is always a concern even with all the knowledge and equipment that we may have, this applies to the commercial maritime world as well as ourselves, remember the recent BC ferry incident ?

Respectfully submitted,
Bill Kerr.

